

2025-26 Internal Bid Review Form

* Required

* This form will record your name, please fill your name.

Host and Contact Information

1. Date Scored *



2. Region *

☐ 1

☐ 2

☐ 3

☐ 4

☐ 5

☐ 6

3. Name of Tournament *

4. Primary Contact *

Tournament/Organizer History

5. Organizer used template provided for Tournament History *

☐ Yes - 5pts

☐ No - 0pts

6. The tournament being bid on has been around for.... *

☐ 6+ years - 10 pts

☐ 1-5 years - 8 pts

☐ 1st year - 5 pts

7. Organizer used the template provided for Organizer History *

☐ Yes - 5pts

☐ No - 0pts

8. Organizer has.... *

☐ 10+ years of experience running local/regional tournaments - 10 pts

☐ 7-10 years of experience running local/regional tournaments - 8 pts

☐ 4-7 years of experience running local/regional tournaments - 5pts

☐ 1-3 years of experience running local/regional tournaments - 2 pts

☐ First time organizer - 1 pt

Tournament/Venue Information

9. Organizer provided complete and accurate venue address *

☐ Yes - 5pts

☐ No - 0pts

10. Number of grounded strips meets requirements outlined in the Tournament Requirements document *

☐ Exceeds minimum requirements - 5pts

☐ Meets minimum requirement - 2.5 pts

☐ Does not meet minimum requirement - 0 pts

11. Organizer has secured a vendor(s) for the tournament that can meet the needs of the tournament. *

☐ Yes - 5pts

☐ No - 0pts

12. Organizer included a venue diagram *

☐ Yes - 5pts

☐ No - 0pts

13. Venue diagram included dimensions *

☐ Yes - 5pts

☐ No - 0pts

14. Space for referees to officiate *

- ☐ more than 12ft - 5pts
- ☐ 9ft-12ft - 2.5 pts
- ☐ less than 9ft - 0 pts

15. Distance between score box and strip *

- ☐ score box is placed at least 1 meter (3.3ft) from edge of strip - 5pts
- ☐ score box is placed at least 0.75 meters (2.5ft) from the edge of the strip - 2.5pts
- ☐ score box is placed less than 0.75 (2.5ft) meter from the edge of the strip - 0pts

16. Run off space for strips *

- ☐ There is at least 2 meters (6.5ft) of run off space at the end of each strip - 5 pts
- ☐ There is less than 2 meters (6.5ft) of run off space at the end of each strip - 0 pts

17. There is designated space for equipment storage *

- ☐ Yes - 5pts
- ☐ No - 0pts

18. There is a designated space for the armory *

- ☐ Yes - 5pts
- ☐ No - 0pts

19. There is a designated space for medical staff *

- ☐ Yes - 5pts
- ☐ No - 0pts

20. There is a designated space for Bout Committee that is easily accessible from all strips *

☐ Yes - 5pts

☐ No - 0pts

21. There is a designated space for officials to take breaks *

☐ Yes - 5pts

☐ No - 0pts

22. There is a designated seating area for spectators outside of the competition floor - scored using estimated unique fencers *

☐ Yes - Seating exceeds daily anticipated participant load - 5 pts

☐ Yes - seating included and can reasonably accommodate participants- 2.5 pts

☐ No - seating not included on venue diagram or will not be sufficient - 0 pts

23. There's an adequate amount of bathrooms to accommodate for the size of the tournament - scored using estimated unique fencers *

☐ Yes - number exceeds expectations - 5pts

☐ Yes - enough to function - 2.5 pts

☐ No or bathrooms weren't included - 0 pts

24. Strip Management Plane was included *

☐ Yes - 5pts

☐ No - 0pts

25. Schedule on Stripe Management Plan had no events starting past 4PM *

- ☐ No events - 5pts
- ☐ Events starting past 4PM - 0pts

26. If planning on using caps, they follow the requirements outlined for capping next season. *

- ☐ Follow requirements - 5pts
- ☐ Did not follow requirements - 0pts
- ☐ Does not plan to use caps - 5pts

Community Information

27. Ease of access to airports *

- ☐ 5 pts - airport within 15 miles of venue
- ☐ 4 pts - airport with 30 miles of venue
- ☐ 3 pts - airport within 45 miles of venue
- ☐ 2 pts - airport within 60 miles of venue
- ☐ 1 pt - airport farther than 60 miles from venue

28. Organizer used the provided hotel worksheet and had all information filled out for at least one hotel *

- ☐ Yes - 5pts
- ☐ No - 0pts

29. Host hotel(s) pricing are withing an acceptable range for area hosting tournament *

- ☐ 5 pts - hotel pricing \$150/night or less
- ☐ 4 pts - hotel pricing \$180/night or less
- ☐ 3 pts - hotel pricing \$210/night or less
- ☐ 2 pts - hotel pricing \$240/night or less
- ☐ 1 pt - hotel pricing is more than \$300/night
- ☐ 0 pts - Hotel info wasn't include

30. Host hotel is within walking distance to the venue OR shuttle is provided *

- ☐ 5 pts - hotel is within a 5 min walk to venue OR shuttle provided
- ☐ 4 pts - hotel is within a 10 min walk to venue
- ☐ 3 pts - hotel is within a 20 min walk to venue
- ☐ 2 pts - hotel is within a 30 min walk to venue
- ☐ 1 pt - hotel is not walkable to venue
- ☐ 0 pts - Hotel info wasn't include

31. Host hotel is located close to restaurants and other amenities *

- ☐ 5 pts - fifteen or more restaurants/stores
- ☐ 4 pts - ten or more restaurant/stores
- ☐ 3 pts - five or more restaurants/stores
- ☐ 2 pts - two or more restaurant/stores
- ☐ 1 pt - no options

32. Organizer plans on utilizing GroupHousing for their hotel needs *

- ☐ Yes - 1 pts
- ☐ No - 0 pts

33. Number of parking spaces available is sufficient for participants - scored by estimated unique fencers *

- ☐ 5 pts - more than enough parking
- ☐ 2.5 pts - adequate parking
- ☐ 0 pts - not enough parking

34. Cost of parking is reasonable *

- ☐ 5 pts - parking is free
- ☐ 4 pts - parking is \$5/day or less
- ☐ 3 pts - parking is \$10/day or less
- ☐ 2 pts - parking is \$15/day or less
- ☐ 1 pt - parking is \$20/day or more

Personnel

35. Head Referee (Rating must be from 2020 onward in at least one weapon (FIE has no year requirement). Every year prior to that -1pt) *

- ☐ FIE - 10 pts
- ☐ N1 - 9 pts
- ☐ N2 - 8 pts
- ☐ R1 - 7 pts
- ☐ R2 - 6 pts
- ☐ Lower than R2 - 0 pts

36. Number of referees organizer is planning on hiring *

- ☐ 1.5 x # of strips - 5pts
- ☐ 1..3 x # of strips - 4pts
- ☐ 1.2 x # of strips - 2 pts
- ☐ 1 x # of strips - 1pt
- ☐ Fewer - 0 pts

37. Number of BC Officials - scored using total estimated event competitors *

- ☐ 1 BC staff member per 300 registrations - 5 pts
- ☐ 1 BC Staff member per 400 registrations - 2.5 pts
- ☐ Fewer than 1 per 400 - 0 pts

Price Exceptions

38. Price Exemption Requests - Registration fees

- ☐ No price exemptions were requested - 5 pts
- ☐ Price exemption request was \$5 or less - 4 pts
- ☐ Price exemption request was \$10 or less - 3 pts
- ☐ Price exemption request was \$15 or less - 2 pts
- ☐ Price exemption request was \$16 or more - 1 pts

39. Price Exemption Requests - Event fees

- ☐ No price exemptions were requested - 5 pts
- ☐ Price exemption request was \$5 or less - 4 pts
- ☐ Price exemption request was \$10 or less - 3 pts
- ☐ Price exemption request was \$15 or less - 2 pts
- ☐ Price exemption request was \$16 or more - 1 pts

Previous Tournament Feedback

40. Feedback from tournaments held in 2023-24 or 2024-25 seasons: Q1 How would you rate your overall experience? *

- ☐ Good feedback - majority of those who responded agreed that the tournament was average or above - 10pts
- ☐ Poor feedback - majority of those who responded stated that the tournament was below average or below - 0pts
- ☐ N/A - 5pts

41. Feedback from Tournaments held in 2023-24 or 2024-25 seasons: Q14 Would you recommend this tournament organizer for future regional tournaments? *

- ☐ Good feedback - majority of those who responded said yes - 10pts
- ☐ Poor feedback - majority of those who responded said no - 0pts
- ☐ N/A - 5pts

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